201 KAR 20:360. Continuing approval and periodic evaluation of prelicensure registered nursing and licensed practical nursing programs.

RELATES TO: KRS 314.111
STATUTORY AUTHORITY: KRS 314.131(1)
NECESSITY, FUNCTION, AND CONFORMITY: KRS 314.131(1) authorizes the Board of Nursing to promulgate administrative regulations to implement KRS Chapter 314. KRS 314.111 requires nursing programs to be approved by the board. This administrative regulation establishes evaluative standards to assure that the programs of nursing provide the necessary instruction and services to prepare graduates for licensure eligibility as registered nurses or as practical nurses.

Section 1. Program of Nursing Accredited by a National Nursing Accrediting Body.
(1)(a) A prelicensure registered nursing or licensed practical nursing program that is accredited by a national nursing accrediting body recognized by the United States Department of Education shall be deemed to be in compliance with the standards of 201 KAR 20:260 through 201 KAR 20:360 and shall not have to demonstrate compliance every eight (8) years as required by Section 2 of this administrative regulation. The accredited program shall comply with Sections 3 through 10 of this administrative regulation.
(b) The board shall retain jurisdiction over accredited programs and may conduct site visits or other investigations into any allegation that may constitute a violation of 201 KAR 20:260 through 201 KAR 20:360. The board may also conduct site visits in accordance with Section 5 of this administrative regulation or when a national nursing accreditation board visits the program.
(2) A prelicensure program of nursing that is accredited by a national nursing accrediting body recognized by the United States Department of Education shall submit all correspondence and reports to and from the accrediting body to the board within thirty (30) days of submission or receipt.

Section 2. Programs of Nursing Not Accredited by a National Nursing Accrediting Body.
(1) A prelicensure registered nursing or licensed practical nursing program that is not accredited by a national nursing accrediting body recognized by the United States Department of Education shall be required to demonstrate compliance with 201 KAR 20:260 through 201 KAR 20:360 at least every eight (8) years for continued approval.
(2)(a) A site visit shall be conducted at least every eight (8) years.
(b) A specific list of information required for review shall be sent by the board to the program of nursing prior to the site visit.
(3) Prior to the site visit, the program of nursing shall submit:
(a) A self-evaluation report that provides evidence of compliance with 201 KAR 20:260 through 201 KAR 20:360; and
(b) Other related information as requested by the board.

Section 3. Reports and Evaluation.
(1) A program of nursing shall submit the Annual Report of the Program of Nursing to the board regarding its compliance with 201 KAR 20:260 through 201 KAR 20:360. It shall also submit the benchmarks set out in Section 5(2)(f) of this administrative regulation.
(2) To verify continued compliance with 201 KAR 20:260 through 201 KAR 20:360, the program of nursing shall submit progress reports or periodic supplemental reports, completed questionnaires, surveys, and other related documents as requested by the board.

(3) Pursuant to 201 KAR 20:260, Section 2(7)(a), the faculty shall engage in an evidence based planning and evaluation process that incorporates a systematic review of the program of nursing that results in continuing improvement. This process shall result in an evaluation report that is submitted to the board.

(4) Data collection for the evaluation report shall be on-going and shall reflect aggregate analysis and trending.

(5) The evaluation report shall include specific responsibilities for data collection methods, individuals or groups responsible, frequency of data collection, indicators of achievement, findings, and outcomes for evaluating the following aspects of the program:

(a) Organization and administration of the program of nursing;

(b) Curriculum;

(c) Resources, facilities, and services;

(d) Teaching and learning methods including distance education;

(e) Faculty evaluation;

(f) Student achievement of program outcomes;

(g) Graduation rates;

(h) Licensure examination pass rates;

(i) Employment rates of graduates; and

(j) Clinical resources, including laboratory and simulation.

(6) If a program of nursing utilizes distance education for didactic instruction, it shall evaluate and assess the educational effectiveness of its distance education program to ensure that the distance education program is substantially comparable to a campus based program.

(7) The evaluation report shall provide evidence that the outcomes of the evaluation process are used to improve the quality and strength of the program.

Section 4. Benchmarks The board shall utilize the following benchmarks to evaluate a program of nursing. Except for the pass rate, the benchmarks shall be calculated annually from July 1 to June 30. The board shall calculate the pass rate for a program of nursing on an annual basis from January 1 to December 31 for all first time takers of the NCLEX.

(1) The pass rate for first time takers of the NCLEX who tested within twelve (12) months of the program completion date as reported on the Certified List of Kentucky Program of Nursing Graduates or the Certified List of Out-of-state Program of Nursing Graduates incorporated by reference in 201 KAR 20:070;

(2) The faculty turnover rate. A faculty member whose employment ends on or before June 30 of any year shall be counted in that year's calculation;

(3) The program administrator turnover rate;

(4) The graduation rate;

(5) The faculty grievance rate; and

(6) The student grievance rate.

Section 5. Site Visits.

(1) The board may conduct site visits at any time.

(2) The following situations may be cause for a site visit to determine if the standards of 201 KAR 20:260 through 201 KAR 20:360 are being met:

(a) Denial, withdrawal, or change of status by a national nursing accrediting agency;

(b) Providing false or misleading information to students or the public concerning the program;

(c) A written complaint received from faculty, students, or the general public relating to a violation of 201 KAR 20:260 through 201 KAR 20:360;

(d) A change in physical facilities;

(e) Information received by the board that may indicate a violation of 201 KAR 20:260 through 201 KAR 20:360;

(f) A change in any of the benchmarks listed in Section 4 of this administrative regulation as follows:

1. A pass rate as calculated by Section 4 of this administrative regulation that:

a. Is less than an average of eighty (80) percent for three (3) consecutive years; or

b. Varies above and below eighty (80) percent from year to year over the previous five (5) years;

2. A faculty turnover rate greater than thirty (30) percent for two (2) consecutive years;

3. A program administrator turnover rate of more than three (3) individuals in five (5) years;

4. A graduation rate of less than sixty (60) percent of the original admitted cohort of newly-enrolled students within the maximum time frame allowed for completion. The maximum time frame shall be determined by multiplying the standard program length for normally progressing students by 1.5. Calculation of the graduation rate shall include students who are enrolled for the first time in the first nursing course of the nursing program curriculum. All students admitted within the original cohort shall be included in the calculation regardless of whether a student may be excluded from the calculation utilized by a national nursing accrediting body;

5. Twenty-five (25) percent or more of the total number of nursing faculty who file grievances or appeals that are substantiated; or

6. Substantiated student grievances and appeals of more than ten (10) percent of the student population enrolled in the nursing program each year; or

(g) Failure to submit reports as required by 201 KAR 20:260 through 201 KAR 20:360.

(3) A program of nursing that fails to meet one (1) or more benchmarks for a year shall submit a report that examines the factors that contributed to the failure to meet and shall provide a description of the corrective measures to be implemented.

(4)(a) The board shall annually compile information on how the programs of nursing met the benchmarks. This information shall be published on the board's Web site.

(b) A program of nursing shall post a link to the information compiled pursuant to paragraph (a) of this subsection on the program of nursing's Web site. The link shall be easy to locate on the program's home page.

Section 6. Action Following Site Visit.

(1)(a) Following a site visit and prior to board consideration, a draft of the site visit report shall be made available to the program administrator for review and correction of factual data.

(b) The program administrator shall be available during the discussion of the report at the board committee to provide clarification.

(c) If the site visit results in a finding of non-compliance with 201 KAR 20:260 through 201 KAR 20:360 by the program of nursing, a letter shall be sent to the program administrator regarding any requirements to be met.

(d) The board shall notify the program of nursing of the time frame within which it shall meet the requirements. The board shall verify that the requirements have been met.

(2)(a) If the program of nursing is unable to meet the requirements in the time set by the board, it may request additional time. The board, in its discretion, may grant or deny this request based on the rationale for the request.

(b) If the board denies the request for additional time, it shall begin the process established in Section 7 of this administrative regulation.

Section 7. Withdrawal of Approval.

(1) If, in the opinion of the board, the standards established by 201 KAR 20:260 through 201 KAR 20:360 are not being met, the board shall send notice to the program administrator of the affected program of nursing of its intent to withdraw approval. The notice shall be sent return receipt requested.

(2) When making this determination, the board shall consider the following factors:

(a) The number and severity of the deficiencies;

(b) The length of time in which the deficiencies have existed; and

(c) Any exigent circumstances.

(3) Within thirty (30) days of receipt of the notice, the program administrator of the affected program may request an administrative hearing pursuant to KRS Chapter 13B. If an administrative hearing is not requested, program approval shall be withdrawn and the program shall be closed. A closed program shall comply with subsection (5) of this section.

(4)(a) If a program of nursing requests an administrative hearing, that hearing shall be held within sixty (60) days of the request.

(b) The hearing shall be held before a hearing officer or before the full board.

(5)(a) A program of nursing whose approval has been withdrawn by the board shall be removed from the official approved status listing upon the effective date of the decision. Students currently enrolled in the last semester or quarter of the program may complete the program. If the student graduates, he or she may apply for licensure and make take the licensure examination. Any other student shall not be allowed to apply for licensure or take the licensure examination, unless the student graduates from another approved program of nursing.

(b) The program of nursing that has been closed shall assist a currently enrolled student to transfer to an approved program of nursing.

Section 8. Voluntary Closure of a Program.

(1) A governing institution seeking to close a program of nursing shall submit written notification to the board at least six (6) months prior to the planned closing date.

(2) A governing institution may choose one (1) of the following procedures for closing a program of nursing as established in paragraph (a) or (b) of this subsection.

(a) The governing institution shall continue the program of nursing until the last class enrolled has graduated.

1. The program shall continue to meet the standards until all students enrolled in nursing courses have graduated or transferred.

2. The official closing of the program shall be the date on the degree, certificate, or diploma of the last graduate.

3. The governing institution shall notify the board in writing of the official closing date.

(b) The governing institution shall close the program following the transfer of students to other approved programs.

1. The program shall continue to meet the standards until all students have transferred.

2. The names of students who have transferred to approved programs and the date of the last student transfer shall be submitted to the board by the governing institution.

3. The date of the last student transfer shall be the official closing date of the program.

(3) Custody of records.

(a) The governing institution that continues to operate shall retain responsibility for the records of the students and graduates. The board shall be advised of the arrangement made to safeguard the records.

(b) The governing institution that ceases to exist shall transfer the academic transcript of each student and graduate to a third party vendor approved by the Council for Postsecondary Education for safekeeping.

Section 9. Change in Ownership or Organization of the Governing institution.

(1) The governing institution shall notify the board in writing of any intent to transfer administrative authority or ownership. The new administrative authority or owner shall inform the board of its plans for immediate and future operation.

(2) The board shall conduct a site visit to ensure adherence by the program of nursing to 201 KAR 20:260 through 201 KAR 20:360.

(3) Following this site visit, approval of the program of nursing shall continue under the new ownership or administrative authority if the approval standards continue to be met.

Section 10. Incorporation by Reference.

(1) "Annual Report of the Program of Nursing", 10/18, Kentucky Board of Nursing, is incorporated by reference.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Kentucky Board of Nursing, 312 Whittington Parkway, Suite 300, Louisville, Kentucky 40222, Monday through Friday, 8 a.m. to 4:30 p.m. (11 Ky.R. 1709; eff. 6-4-1985; 14 Ky.R. 595; eff. 11-6-1987; 35 Ky.R. 2346; 36 Ky.R. 26; eff. 7-31-2009; 40 Ky.R. 2346; 41 Ky.R. 24; eff. 8-1-2014; 42 Ky.R. 2430, 2587, 2726; eff. 6-3-2016; 45 Ky.R. 1764, 2594; eff. 3-13-2019.)

Annual Report

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1 General Information:
Enter the KBN Program Code and the Program of Nursing Name in the box below.

○ KBN Program Code _____

○ Program of Nursing Name _____

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2 Program Administrator Information:

In the box below, write your first name, last name, title and credentials (PhD, DNP, DNS, MSN, BSN, DNP, APRN....)

○ First Name _____

○ Last Name _____

○ Title _____

○ Credentials _____

---

3 Program Administrator Contact Information:
In the box below, provide your work mailing address, including city, state and zip code, email address and phone number.

○ Mailing Address _____

○ City, State, Zip Code _____

○ Email Address _____

○ Phone _____

---

4 I have verified that the contact information is correct.

○ yes

5 Institutional Information:
In the box below please provide the name of the academic institution for whom you are employed and the name and title of the chief institutional officer.

○ Name of Academic Institution

_____

○ Name and Title of Chief Institutional Officer (i.e. president)

_____

6 The Academic Institution is (select all that apply):

☐ Public

☐ Private

☐ Consortium

☐ Nonprofit

☐ Proprietary

7 Governing Institution Accreditation

○ SACS

○ ACICS

○ Other _____

8 If your *Program of Nursing* is accredited, please select the organization with whom it is accredited.

    ○ CCNE

    ○ ACEN

    ○ CNEA

    ○ Not Accredited

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9 If your *Program of Nursing* is accredited, please select the current accreditation status.

    ○ Initial Accreditation

    ○ Continuing Accreditation

    ○ Continuing Accreditation with Conditions

    ○ Continuing Accreditation with Warning

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10 If your *Program of Nursing* is accredited, provide the following information in the box below:

    ○ Initial Accreditation Date: _____

    ○ Most Recent Accreditation Date:

    _____

    ○ Accreditation Term Expiration Date:

    _____

    ○ Last Onsite Accreditation Evaluation Visit:

    _____

    ○ Next Onsite Accreditation Visit:

    _____

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11 Program of Nursing Type:

Please select the nursing program type for which you are program administrator. Please select all that apply.

☐ PN

☐ ADN

☐ Generic BSN

☐ Accelerated BSN

☐ Prelicensure MSN

☐ MEEP

----

12 How many cohorts do you admit to your program per year?

- ○ one
- ○ two
- ○ three
- ○ four
- ○ five
- ○ six
- ○ seven
- ○ eight
- ○ nine
- ○ ten
- ○ eleven
- ○ twelve

13 In what months do you admit students? (please check all that apply.)

- ☐ August
- ☐ September
- ☐ October
- ☐ November
- ☐ December
- ☐ January
- ☐ February
- ☐ March
- ☐ April
- ☐ May
- ☐ June
- ☐ July

----

14 Record the Program of Nursing enrollment baseline number as established with the Kentucky Board of Nursing.

----

15 **Annual Applicant Data:**

The three (3) questions below relate to nursing applicants and enrollments for the Reporting Period (July 1- June 30). If there are *two or more cohorts admitted per year, please total these*

numbers together for the annual applicant data questions. If an answer for any group is 'none', then please enter zero (0).

_____ What is the total number of _qualified applicants_ that met the admission criteria during the reporting period?

_____ What is the total number of _admitted applicants_ during the reporting period?

_____ What is the total number of _new enrollees_ during the reporting period?

---

16 Why were all qualified applicants not admitted to the program of nursing? (Select all that apply.)

☐ All qualified applicants were admitted to the program of nursing.

☐ Insufficient number of nursing faculty.

☐ Insufficient lab space.

☐ Insufficient number of preceptors.

☐ Other: Please discuss in the box provided below.

_____

☐ Insufficient number of clinical sites.

☐ Insufficient classroom space.

☐ Insufficient number of clinical instructors.

☐ Overall budget cuts.

---

17 Current Student Enrollment Data:

Total Student Enrollment is a count of the number of students enrolled during the reporting period (July 1-June 30). Include students at all points of the program's curriculum sequence, including newly enrolled, continuing, transfers and readmitted students. Include pre-licensure students only.

Include those students eligible to take the NCLEX pre-licensure exam upon graduation.

Do not include students taking pre-nursing courses who are not officially admitted to the nursing program.

_____ What was the **total student enrollment** during the **reporting period**?

---

18 Has there been a significant change in student enrollment in comparison to the previous academic year?

◯ There has been no change in enrollment.

◯ Enrollment has *increased* by *more than* 20%.

◯ Enrollment has *increased* by *less than* 20%.

◯ Enrollment has *decreased* by *more than* 20%.

◯ Enrollment has *decreased* by *less than* 20%.

---

19 **Demographics**:

This Demographics question applies to all students currently enrolled in the program of nursing.

Each of the following 3 questions must have the same total (If there are 100 students listed under race/ethnicity, then there must be 100 students listed for age and gender).

The *total numbers must match* the number used for the previously asked question: *What is the total number of students enrolled in the nursing program during the reporting period?*

 Note: The Demographics Data requires a number to be entered next to each item. Zero (0) is an acceptable answer.

Student Race/Ethnicity
American Indian/Alaska Native : _____
Asian : _____
Black/African American : _____
Caucasian/White : _____
Hispanic/Latino : _____
Other : _____
Unknown/Missing : _____
Total : _____

20 Demographics:

This demographics question applies to all students currently enrolled in the program of nursing.

This must equal the total number noted in the question above. *What is the total number of students enrolled in the nursing program during the reporting period?*

 Note: The Demographics Data requires a number to be entered next to each item. Zero (0) is an acceptable answer.

Age Range
17-29 : _____
30-54 : _____
55 and above : _____
Total : _____

21 Demographics:

This question applies to all students currently enrolled in the program of nursing.

This question must equal the total number noted in the section above: *What is the total number of students enrolled in the nursing program during the reporting period?*

 Note: The Demographics Data requires a number to be entered next to each item. Zero (0) is an acceptable answer.

Identified Gender

Male : _____
Female : _____
Total : _____

22 Graduates:

Prelicensure Graduates is a count of the number of students who successfully completed the program requirements and were formally awarded a degree or diploma during the reporting period (July 1-June 30).

Graduation Rate is the <u>percent</u> of the admitted cohort(s) that graduated *within the maximum time frame allowed for program completion* (The maximum time frame is determined by multiplying the standard program length for normally progressing students by 1.5).

If any of the answers are none, please enter zero (0).

<u>Note:</u> *The question will fall below the text box.*

_____ 1. Total number of students who were admitted to the original cohort(s) that were expected to graduate during this reporting period (i.e., if a 2 year nursing program, how many students were admitted into the original cohort 2 years previously). *Exclude* English as a Second Language (ESL) students from this number.

_____ 2. Total number of ESL students who were admitted to the original cohort(s) that were expected to graduate during this reporting period.

_____ 3. Total number of students who graduated during the reporting period *that were admitted to the original cohort(s).* (Add together answers provided in 1 and 2).

_____ 4. Total number of students who graduated during the reporting period *who were not in the original cohort but were added to the graduation numbers due to readmissions or course repeats.*

_____ 5. Total number of graduates *who were not in the original cohort but were added to the graduation numbers via some type of advanced placement* (LPN students/transfer students or other advanced placement students).

_____ 6. Total number of students who graduated during the reporting period (answers to 3, 4 and 5 should add up to this number).

---

23 What is the graduation rate for this reporting period?

(**Graduation rate** means the percent of the admitted cohort (new enrollees) that graduate within the maximum time frame allowed for completion. The maximum time frame is determined by multiplying the standard program length for normally progressing students by 1.5. After the graduation rate is figured for individual cohorts, average the cohort rates to obtain a yearly graduation rate.)

_____

---

24 NCLEX:

_____ What is the total number of graduates whose names were released to the KBN certified list?

_____ Of those students whose names were released to the certified list, how many were unsuccessful on the first (1st) NCLEX attempt?

_____ Of those students who were unsuccessful on the first (1st) NCLEX attempt, how many had to repeat at least one nursing course?

_____ Of those students who were unsuccessful on the first (1st) NCLEX attempt, how many were ESL students? (Place a zero in the box above if the answer is none.)

---

25 Students at Risk:

Which of the following risk factors have been identified for the nursing student population? (Select all that apply.)

☐ We currently do not have students at risk

☐ Health issues (personal or family)

☐ Working more than 20 hours a week outside school

☐ Poor math skills upon entering the nursing program

☐ Little to no science preparation in high school

☐ Other: Please discuss in the box below

_____

☐ Poor classroom/online attendance

☐ English as a second language

☐ Required repetition of a prerequisite course

☐ Prerequisite courses taught by faculty/instructors other than nursing faculty or instructors

☐ Personal issues (divorce, death in family, abuse, etc.)

---

26 What mechanisms are in place to help students enrolled in the nursing program with identified risk factors as noted in the question above? (Select all that apply.)

☐ None

☐ Peer mentoring

☐ Faculty mentoring

☐ Remedial/developmental coursework (required)

☐ Remedial/developmental coursework (recommended)

☐ Comprehensive learning assistance center/lab

☐ Performance contracts for students in academic difficulty

☐ Study skills center

☐ Other: please discuss in the box below

_____

☐ Supplemental instruction

☐ Tutoring

☐ Early warning system

☐ Mid-term progress reports

☐ Organized study groups

☐ Online learning support

☐ Student counseling center/health center

☐ ESL services

27 Are admission criteria established for the program of nursing?

○ Yes

○ No

---

28 Does the program of nursing consistently adhere to the established admission criteria?

○ Yes

○ No

○ If "no" was selected, please explain/discuss.

_____

---

29 Preadmission Tools: Select all diagnostic tools utilized by the Program of Nursing for preadmission purposes.

☐ Preadmission diagnostic tools are not used.

☐ Learning Styles Assessment

☐ TOEFL

☐ HESI

☐ TEAS

☐ Other: Please discuss in the box below.

_____

30 If a preadmission diagnostic tool is used is there a requisite test score that a candidate must achieve?

○ Yes

○ No

---

31 Curriculum:

What forms of didactic content delivery does your program use? (Select all that apply.)

☐ Online

☐ Alternate scheduling (e.g. part-time, weekends)

☐ ITV (interactive television)

☐ Other: Please discuss in the box below

_____

☐ Hybrid (face to face + online combination)

☐ Traditional (face to face)

☐ Self paced learning packages/courses

---

32 For programs of nursing that use online delivery, what percentage of your nursing didactic content is online?

○ We do not use online delivery in our program of nursing.

○ 0-25%

○ 26-50%

○ 51-75%

○ 76-100%

---

33 **Standardized Testing:**

A standardized test is any form of test that (1) requires all test takers to answer the same questions, or a selection of questions from a common bank of questions, and (2) is scored in a "standard" or consistent manner, which makes it possible to compare the relative performance of individual students or groups of students to national data.

Do you use standardized testing in your nursing program?

○ Yes

○ No

---

34 Do students have to achieve a certain requisite test score on a standardized test in some or all nursing courses to progress through the nursing program?

○ Yes

○ No

---

35 Does the program of nursing require students to take a final/exit standardized test as part of the graduation requirements?

○ Yes

○ No

---

36 If the answer to the question above was yes, how many attempts does the program of nursing allow? (Please discuss in the box below.)

_____

_____

_____

_____

_____

---

37 Does the program of nursing require the student to achieve a requisite score on the final/exit standardized test as part of the program of nursing graduation requirements?

○ Yes

○ No

---

38 Does the program of nursing require the student to achieve a requisite score on the final/exit standardized test in order for the student's name to be submitted on the KBN certified list?

○ Yes

○ No

---

39 In the past year, how many students were unable to graduate or have their names submitted to the KBN certified list due to the inability of the student to achieve the requisite score on the

final/exit standardized test? (If the answer to this question is none, please place a zero (0) inside the box.)

_____ Students who did not have their name submitted to the certified list

---

40 If there were students who were not allowed to graduate or be placed on the certified list due to the inability to achieve the requisite score on the final/exit standardized test, what options exist for the student(s) to satisfactorily complete the program?

_____

_____

_____

_____

_____

---

41 **Clinical Implementation and Sites:**

During the reporting period, did the program of nursing experience difficulty in obtaining clinical sites for the program? If the answer to this question is yes, please discuss in the text box.

○ No

○ Yes _____

---

42 What alternative strategies has the program of nursing utilized to provide students with clinical experiences? (select all that apply.)

☐ Do not have difficulty in obtaining clinical experiences.

☐ Twelve (12 hour) shifts

☐ Evening shifts

☐ Non traditional venues: Please discuss below.

_____

☐ Weekend shifts

☐ Use of high fidelity simulation

☐ Night shifts

----

43 During the reporting period, did you use clinical sites in another state/jurisdiction for prelicensure clinical experiences?

○ No

○ Yes. If yes, please discuss in the box below.

_____

----

44 Simulation:

Is simulation routinely used in the program of nursing?

○ No

○ Yes

----

45 If you answered yes to the preceding question, identify how simulation is used in the delivery of curriculum. Select all that apply.

☐ Skills checkoff

☐ Remediation

☐ Supplemental to traditional clinical experiences

☐ To replace traditional clinical experiences

☐ Other: please discuss in the text box below.

_____

Q46 Is simulation used to replace traditional clinical experiences?

○ yes

○ no

47 If simulation is used to replace traditional clinical experiences what percentage of traditional clinical/lab hours are replaced with simulation?

○ 10-20%

○ 21-30%

○ 31-40%

○ 41-50%

48 Of the total amount of simulated experiences used to achieve clinical and programmatic outcomes; what percentage of experiences are in:

_____ A basic skills lab setting
_____ Role playing with the use of standardized patients (example: health assessment lab)
_____ High fidelity with the use of computerized mannequins (such as Noel)
_____ Other: Please discuss in the text box below

---

49 Over the last academic year has the program of nursing had difficulty in locating clinical supervision for the 120 hour integrated practicum?

○ No

○ Yes; Please explain a yes answer in the text box below

_____

---

50 What is your program of nursing doing to encourage experienced nurses to become preceptors?

_____

_____

_____

_____

_____

---

51 What is the total number of clinical clock hours required by the program of nursing? Of those clinical clock hours required, what is the number of hours spent in direct patient contact (traditional clinical experiences).

_____ Total number of clinical clock hours required by the program of nursing
_____ Number of clock hours spent in direct patient contact (traditional clinical experiences)

---

52 Select those areas where 50% or more of the clinical experience has been replaced with lab/simulation.

☐ None

☐ Maternal-Infant/OB

☐ Medical-Surgical

☐ Pediatrics

☐ Mental Health

☐ Other: _____

---

53 **Faculty**:

For the program of nursing, what is considered a standard work load?

_____

_____

_____

_____

_____

---

54 For the program of nursing, how is faculty workload defined?

_____

_____

_____

_____

_____

55 How many of the faculty are working overload? (Please enter a number. If none of your faculty are working overload enter zero.)
_____ Number of faculty who are working overload

---

56 If faculty are working overload, what is the percentage of faculty working overload? (If no faculty are working overload, please enter zero (0).)

_____

_____

_____

_____

_____

---

57 What is the total number of budgeted full-time nursing faculty positions that were vacant at any time during the reporting period (July 1-June 30)

_____

---

58 For the reporting period, record the total *full-time nursing faculty vacancies*. Give the total number of vacancies for the areas listed below. If no faculty vacancies exist for a given area then record zero (0).

Fundamentals/Basic Skills : _____
Medical-Surgical : _____
Maternal-Child : _____
Mental Health : _____
Pediatrics : _____
Community : _____
Other : _____
Total : _____

---

59 For the reporting period, record the total *part-time nursing faculty vacancies*. Give the total number of vacancies for the areas listed below. If no faculty vacancies exist for a given

area then record zero (0).

Fundamentals/Basic Skills : _____
Medical-Surgical : _____
Maternal-Child : _____
Mental Health : _____
Pediatrics : _____
Community : _____
Other : _____
Total : _____

---

60 Does the program of nursing currently (to date) have unfilled faculty positions for this coming academic year?

☐ No

☐ Yes

---

61 If the answer to question the question regarding unfilled faculty positions was yes, what is the number of unfilled faculty positions due to *faculty resignations*? (Enter zero if there have been no faculty resignations)

_____

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62 If the answer to the question regarding unfilled faculty positions was yes, what is the number of unfilled faculty positions due to *faculty retirements*? (Enter zero if there have been no faculty resignations)

_____

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63 Has the program of nursing experienced difficulty in hiring *qualified didactic faculty* during the reporting period?

○ No

○ Yes

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64 Has the program of nursing experienced difficulty in hiring *qualified clinical faculty* during the reporting period?

○ No

○ Yes

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65 If there are unfilled positions, or there have been difficulties in hiring qualified faculty, which of the following have contributed to these difficulties? (Select all that apply)

☐ We have experienced *no difficulty* in hiring qualified faculty

☐ Lack of educational preparation

☐ Inability to recruit qualified faculty because of competition for jobs with other market places

☐ Salary

☐ Qualified applicants for faculty positions are unavailable in your geographic area

☐ Insufficient funds to hire new faculty

☐ Hiring freeze

☐ Other _____

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66 **Compliance:**
The Compliance section *requires that all questions are answered.* If a question is answered

"no" then a reason _must_ be provided. Should no reason be provided, then the survey will be considered incomplete and returned. Note: *Each Program Administrator is responsible to verify and accept the completeness and accuracy of the Annual Report and to verify that the program of nursing is in compliance with Kentucky Administrative Regulations.*

__Validation of Compliance in Accordance with 201 KAR 20: 260-360.__

	Yes	No
The governing institution provides fiscal, human, physical, clinical and technical resources that are adequate to support the program mission, processes, security and outcomes.	○	○
The governing institution makes financial resources available to the program of nursing consistent with equivalent programs at the governing institution.	○	○
The program administrator has a minimum of fifty percent (50%) of his/her time allotted for the purpose of completing those duties outlined in the administrative regulation 201 KAR 20:260; including the participation in the preparation and management of the program of nursing budget, screening and recommendation of candidates for nurse faculty appointment, retention and promotion and providing leadership within the nurse faculty for the development, implementation and evaluation of the program of nursing and program outcomes.	○	○
The current curriculum is implemented as submitted to the Kentucky Board of Nursing and follows the regulatory guidelines noted in the administrative regulation 201 KAR 20:320	○	○

Information describing the program of nursing is accurate, complete and consistent across all mediums and is accessible to the public.	○	○
All faculty meet the academic and experiential qualifications noted in the administrative regulations 201 KAR 20: 260 and 201 KAR 20:310.	○	○
All faculty hold a current, unrestricted and unencumbered license to practice as a registered nurse in Kentucky.	○	○
The faculty to student clinical ratio is no more than 1: 10.	○	○

67 If any of the answers in Question 63 is no, please explain in the text box provided below.

_____

_____

_____

_____

_____

68 By entering my name in the box below, I verify and accept the completeness and accuracy of the above information.

_____

69 Does the program of nursing offer an RN to BSN track?

○ No

○ Yes

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70 *ANNUAL REPORT FOR PROGRAMS OF NURSING OFFERING AN RN TO BSN TRACK:*

By law, prelicensure nursing education programs in Kentucky are required to seek approval from KBN. Nursing education programs offering baccalaureate nursing courses to registered nurses are *NOT* under the jurisdiction of KBN, since RNs returning to school to obtain a BSN are already licensed to practice as registered nurses. We are requesting that each program of nursing that offers an in-state RN to BSN program complete this section to obtain workforce data to determine need for additional RN to BSN programs offered through the commonwealth. ***Completion of this section is voluntary.***

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71 What is the enrollment baseline for the RN-BSN program?

_____

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72 Annual Applicant Data:

Annual Applicant Data:

The three (3) questions below relate to nursing applicants and enrollments for the Reporting Period (July 1- June 30). If there are *two or more cohorts admitted per year, please total these numbers together for the annual applicant data questions.* If an answer for any group is 'none', then please enter zero (0).

_____ What is the total number of *qualified applicants* that met the admission criteria during the reporting period?

_____ What is the total number of *admitted applicants* during the reporting period?

_____ What is the total number of *new enrollees* during the reporting period?

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73 Why were all qualified applicants not admitted to the program of nursing?
(Select all that apply.)

☐ All qualified applicants were admitted to the program of nursing.

☐ Insufficient number of nursing faculty.

☐ Insufficient lab space.

☐ Insufficient number of preceptors.

☐ Other: Please discuss in the box below.

_____

☐ Insufficient number of clinical sites.

☐ Insufficient classroom space.

☐ Insufficient number of clinical instructors.

☐ Overall budget cuts.

74 *Total Student Enrollment* is a count of the number of students enrolled during the reporting period (July 1-June 30). Include students at all points of the RN-BSN program's curriculum sequence, including newly enrolled, continuing, transfers and readmitted students. Include pre-licensure students only.
Include those students eligible to take the NCLEX pre-licensure exam upon graduation.
Do not include students taking pre-nursing courses who are not officially admitted to the nursing program.
_____ What was the **total student enrollment** during the **reporting period**?

75 Has there been a significant change in student enrollment in comparison to the previous academic year?

    ○ There has been no change in enrollment.

    ○ Enrollment has increased by more than 20%.

    ○ Enrollment has increased by less than 20%.

    ○ Enrollment has decreased by more than 20%.

    ○ Enrollment has decreased by less than 20%.

---

76 **Demographics**:

This Demographics question applies to all RN-BSN students currently enrolled in the program of nursing.

Each of the following 3 questions must have the same total (If there are 100 students listed under race/ethnicity, then there must be 100 students listed for age and gender).

The ***total numbers must match*** the number used for the previously asked question: ***What is the total number of students enrolled in the nursing program during the reporting period?***

Note: The Demographics Data requires a number to be entered next to each item. Zero (0) is an acceptable answer.

Student Race/Ethnicity
American Indian/Alaska Native : _____
Asian : _____
Black/African American : _____
Caucasian/White : _____
Hispanic/Latino : _____
Other : _____
Unknown/Missing : _____
Total : _____

---

77 **Demographics:**

This demographics question applies to all RN-BSN students currently enrolled in the program of nursing.

This must equal the total number noted in the question above. *What is the total number of students enrolled in the nursing program during the reporting period?*

 Note: The Demographics Data requires a number to be entered next to each item. Zero (0) is an acceptable answer.

Age Range
17-29 : _____
30-54 : _____
55 and above : _____
Total : _____

---

78 **Demographics**:

This question applies to all RN-BSN students currently enrolled in the program of nursing.

This question must equal the total number noted in the section above: *What is the total number of students enrolled in the nursing program during the reporting period?*

 Note: The Demographics Data requires a number to be entered next to each item. Zero (0) is an acceptable answer.

Identified Gender
Male : _____
Female : _____
Total : _____

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79 **This is the end of the annual report. Selection of the forward key will submit this report. Once the report has been submitted, the report can no longer be edited. Please take a moment to review this report prior to submission. Thank you.**